

**Annexure FI - 1**

**EMPANELMENT OF FIELD INVESTIGATION AGENCY**  
***APPLICATION FORM*** (to be typed in the Institution's Letterhead)

1	Name of the Institution					
2	Nature of Constitution of Institution		Public Limited Company/Private Limited Company/Partnership Firm/Proprietorship Firm			
3	Address of the Institution					
	Phone No.					
	Fax No.					
	Website					
	Email ID					
4	Pan Number of the Institution					
5	Service Tax Registration No. of Institution					
6	Director/Partner/Proprietor of the Institution (Provide details about all Directors/Partners/Proprietor)					
	Name	Contact Details (Tel/Mobile No)	Educational Qualifications	Pan No.	Address	Photograph

7	Details of the Authorised Representatives dealing with LICHFL				
Name	Contact Details (Tel/Mobile No)	Pan No.	Address	Specimen Signature	Photograph

8	Nature of Business (Profile to be attached separately)				
9	No. of years in the business				
10	No. of employees on Roll				
11	Details of past experience in verification (Housing Loans, Personal Loans, Credit Cards, Mobiles, Others (Specify)				
Name of the Institution/Bank/Others	Nature of Verification	Period of such work undertaken	No. of cases verified	Whether the activity is continuing	

12	No. of cases you can contact/visit everyday			
13	How many persons you intend to allocate for verification			
14	Two References			
Sr. No.	Name	Address	Telephone No	
15	Any Other Information			

**I/We hereby declare that none of the Directors/Partners/Proprietor is close relative of any of the employees posted in LICHFL.**

**I / We hereby declare that all the particulars and information given above are true, correct and complete to the best of my/our knowledge and belief. I/We understand that in the event of any information being found false, incorrect or incomplete, LICHFL shall have the right to terminate empanelment of the Field Investigation Agency without assigning any reason thereof.**

**Place :  
Date :**

**Signature of the Authorised Signatory  
Name & Designation with seal of the Institution**